

HOW TO APPLY:

Please follow the below **STEPS ONE TO SIX** carefully to ensure you have a completed Application when you drop off your package in person at Archbishop MacDonald School. **Incomplete Applications will not be accepted.**

Application Drop off dates:

March 4th: 9:30 a.m. - 7:00 p.m.

March 5th: 9:30 a.m. - 3:00 p.m.

March 6th: 9:30 a.m. - 3:00 p.m.

March 7th: 9:30 p.m. - 7:00 p.m.

****When applying from outside of Edmonton Catholic Schools, please DO NOT register with ECSD until you have received your acceptance email from the school.**

STEP ONE:

You must meet the following Entrance Requirements: As a school of choice in Edmonton, Archbishop MacDonald High School has a specific and unique admissions procedure.

Students must have a **Minimum Grade of 75%** in each of the following Grade 9 subjects:

- Religious Studies (Unless applying from a public school)
- English Language Arts
- Mathematics
- Science
- Social Studies

*** Marks in these subjects are NOT averaged but a per course minimum of 75%**

(We reserve the right to request a principal reference from your last attended ESCD school)

STEP TWO:

Proof of current grades dated within one week prior to application drop-off AND a copy of most recent report card:

- Dated print out of current grades is in a percentage and meets the minimum MAC requirements.
- Applicants must maintain acceptance requirements or higher on their final progress report in June (we reserve the right to decline a student if marks drop below the entrance requirements).

- Students also need to be aware that if they do not maintain a minimum requirement of 65% in all core subjects during their grade 10 year, they will be asked to transfer to another school that can better suit their educational programming needs for their grade 11 year.
- If your school does not use percentage grades, please also complete the following [Form For Schools That Use Letter Grades \[Hyperlink\]](#)

STEP THREE:

Complete the Application Form:

The following application form (**pick Application Form, Planning for Full IB Application Form, or French Immersion Application Form**) includes the main documents you need to complete to be prepared for your application drop off.

After you fill out your form, please **PRINT** it, **SIGN** all the documents, and bring them as part of your application package when you drop off at Archbishop MacDonald School.

- Archbishop MacDonald [Application Form \[Hyperlink\]](#)
Or
- Archbishop MacDonald [Planning for Full IB Application Form \[Hyperlink\]](#)
Or
- Archbishop MacDonald [French Immersion Application Form \[Hyperlink\]](#)

STEP FOUR:

Required Official Documents - Photocopies of the following Official Documentation:

- Catholic Baptismal Certificate (If Baptized Catholic)
- Proof of Address in Edmonton
- Proof you are legally in Canada (You only NEED ONE of the following documents)
 - Canadian Birth Certificate [Best Option]
 - Canadian Permanent Residence
 - Canadian Immigration Document

STEP FIVE:

Required Additional Documents - To include in your application package:

- Information to Complete the [MAC Application Self-Reflection \[Hyperlink\]](#)

- Please sign and return the [MAC Student/Parent Agreement](#) [Hyperlink]
- Please sign and return the [Field Trip Form](#) to Mass at St. Joseph Basilica [Hyperlink]

STEP SIX:

For students applying outside of Edmonton Catholic School District, please wait for the **confirmation email of acceptance** to Archbishop MacDonald High School **BEFORE** completing the Division Registration form for 2024 – 2025.

Edmonton Catholic Students will need to fill out the Archbishop MacDonald Application form, on the HOW TO APPLY PAGE on our website, but **NOT** the Division Registration form. You will be asked to complete the Pre-enrolment page in PowerSchool, and choose Archbishop MacDonald (the Pre-enrolment page will be made available in PowerSchool in January of 2024)

Please note: You are only able to apply for 1 high school for the same school year. Your application may be removed if you have applied at another school in Edmonton.

The following documents are available for review before completing the Student Course Selection on your Application Form. A reminder when choosing courses, ALL CORE SUBJECTS (this includes CALM and Physical Education) MUST BE TAKE FOR THE FIRST TIME AT MAC. Please do not sign up for summer school if you are accepted to MAC:

- [MACLIFE VIEWBOOK 2024](#) [Hyperlink]
- Archbishop MacDonald [Grade 10 Course Offerings](#) [Hyperlink]
- Archbishop MacDonald [IB Course Pathways](#) [Hyperlink]

The following links are available to help you when registering Edmonton Catholic School:

- Declaring Resident or Non-Resident – Administration Procedure [#300](#) [Hyperlink]
- FOIP – Administration Procedure [#180](#) [Hyperlink]
- [School Specials and ETS Information](#) [Hyperlink]

If you have any questions, please contact Archbishop MacDonald high school directly.

An e-mail will be sent to the parent's e-mail address to confirm your acceptance or decline of your application by the middle of April 2024 (please ensure that your e-mail account does not block our division e-mails or place them into your junk folder).

Thank you for considering MAC as your school for the next three years of your education.

Theresa Antonakis

Principal